

FORM No. 11

CHECK LIST TO BE PREPARED BY THE VILLAGE OFFICER

Part I- Details of applicant

- 1 Name of the applicant(s)
- 2 Address in full
- 3 Age & occupation of the applicant(s)
- 4 Whether the applicant belongs to SC/ST or Ex service
- 5 Whether married or not
If married, application shall be jointly
- 6 Details of the family members:
Name, age, occupation, relation-ship with the applicant
- 7 Whether the applicant or any member of his family have availed assignment of Govt. land earlier? If so details there of
- 8 Annual family income from all source

Total extent of land held by the applicant(s) and family
- 9 Whether the applicant(s) is/are native of Kerala?
If not, date from which residing in the state

Part II Details of land

- 10 Details of land sought to be assigned:
Dist., Taluk, Village, Survey & sub division number, extent of land and nature of land
Boundaries- North,
East,
South
West

- 11 Whether the land is under possession and enjoyment of the applicant(s) or family
If so, the date from which occupied
- 12 Authority/record produced in proof of occupation and enjoyment
[Ration card/Voters I D/ RoR/
Residence certificate from LSG
- 13 Whether trees/plants on the land is planted by the applicant(s) or predecessors
- 14 Details of improvements effected in the land by the applicant(s) or predecessors
- 15 Whether the land is comprised in Panchayat/Municipality/Corporation
- 16 Category of land as per settlement register
- 17 Whether land is that exempted from assignment (vide rule 2)
- 18 Whether the land is included in the list of assignable lands
- 19 Details of reserved trees, if any, standing on the land
- 20 Details of royal trees, if any, standing on the land
- 21 Prevailing market value of the land
- 22 Details of documents verified to arrive at the market value of the land
- 23 Whether the applicant is eligible for nominal value under rule 6(1) or exempted from payment of land value?
If so, details there of
- 24 If the assignment is under rule 6(2), specify the value of land, improvements etc.

- 25 Whether the land is under unauthorized occupation?
If so, details of prohibitory assessment/rent has been assessed and demand notice issued
- 26 Whether any civil suit is pending against the assignment of the land

Part III- Purpose

- 27 Purpose for which land is applied for House site/ beneficial enjoyment etc.
- 28 Whether the land is likely to be needed in the future for any public purpose
- 29 Whether remarks of the authorities, of PWD/Irrigation/Port/Railways/Air port/Police etc., need be required
- 30 Whether any deposits of valuable mines and minerals noticed in the land
- 31 Whether the land is vested with LSG
- 32 Whether a sketch and a group-sketch of the land is prepared and appended

Place:
Date:

Village Officer